

May 18, 2016

The Regular Board Meeting of the Butternut Village Trustees was called to order at 7:00 pm on Wednesday, May 18, 2016. The meeting was held at 301 West Michigan Street. At roll call the following were present: Lisa Frydrych, Kelly Meredith, Larry Mevereden, Robert Peterson, Gary Vander Wyst, President Troy Scherwinski, Clerk/Treasurer Cindy Pritzl, Public Works Supervisor Darren Weik. Faltinosky was excused from this meeting. Members also in attendance are Linda Weber – Ashland Area Development. Motion was made by Vander Wyst, second by Meredith, to accept the agenda as presented. Motion carried. The April Regular Board Meeting minutes were reviewed and a motion was made by Vander Wyst, second by Meredith, to accept the minutes of previous meeting as presented. Motion carried.

Public Comment:

None

Clerk Report:

- ✓ Delinquent Utilities Report. Clerk went over delinquent utilities list and informed board of what is going on with accounts. Clerk contacted PSC and delinquent accounts can't not be made public.
- ✓ Bank Balances Report: Board reviewed bank balances & debt.
- ✓ Development Fund Report: Monthly Memo Report supplied by Linda Weber from Ashland Area Development was reviewed with no questions. Linda also informed Board that we are over our cap and state is threatening to take money we are over. Linda wants to still file an extension for 6 months. She wanted to know how she could help us out more down here. Board gave these items, encourage County to develop the southern part of Ashland County, help promote our area, marketing for business park.

Committee Reports:

✓ Public Works:

- Samples and monthly report
- Read meters
- Flushed Hydrants
- Rebuilt the chemical feed pump for well #2
- Talked with Mike Neumann about water rates
- Shut off the delinquent water bill people
- Xcel had a 3 phase transformer go bad. That powered the pump for well #1. It is fixed
- Carl's bar has a leak between the curb stop and the meter. They are waiting to get an estimate from Smart's plumbing to fix it.
- Worked on CMOM
- Met with sewer main cleaning guy
- Met with Paul Gont about the ponds
- Met with Chris Bever from Staab about the ponds
- Filled in holes
- I have been talking to the Town of Chippewa to see about helping us ditch the road.
- Put erosion mating and seeded around the culvert that we replaced by the school
- Swept the streets
- Installed the trash guards on the culvers by the school.
- Marked the road right of way on St. Cecelia so we can start cutting the trees for ditching
- We had one cremation this month
- We had to level up the roads
- Marked for some headstones
- Work day for the cemetery is tomorrow
- Ready for meeting
- Starting to mow and weed wack
- John Miesbauer has been working with us

- ✓ Public Safety: Fire commission meeting will be scheduled soon. Jake braking issue within the Village is being taken care off. Clerk was informed she would need to get in contact with Emmer Shield at Ashland County. Board directed Darren to take care of this.
- ✓ Other: Snowmobile club is going to move sign on Feed Store

Unfinished Business:

- A. Options for Addressing Issue for Mobile Home Park: Clerk talked with Diane @ Xcel Energy Builders Call Line. In order for new services to be added to the lots we will need to file an application for service and they will put in the address that we set for the lot. Prior operator was miss informed as to how service should have been set up. No survey of lots will be need to be done.
- B. Consider Crosswalk Options: Nothing yet but will bring back for next month's meeting.
- C. Review Lot Fee Options and Marketing of Mobile Home Park: Talked with some landlords. Board wants to still leave options open but for now we are on hold with this.

New Business:

- A. Consider/Review Applications for Summer Help: Did not receive any. Board gave directive to review as they come if any do. Village maybe o.k. with just using John Miesbauer
- B. Approve/Discuss Ordinance Officers Hire: Both Josh Hirtreiter & Steven Chojnacki are interested in position. Meverden contact Kevin Klein about concealed weapons and he basically stated that the Village is not assigning a weapon but if they wanted to carry their own concealed weapon it would be their own liability. Village would like to see officers issue warnings for regular problems. Board would like to come up with a list first of what we want to get cleaned up. Motion by Meredith, second by Frydrych to hire both Josh Hirtreiter and Steven Chojnacki as ordinance officer @ \$25.00/hour. Roll call vote Meredith-yes, Meverden-yes, Peterson-yes, Scherwinski-yes, Vander Wyst-abstain, Frydrych-yes. No-0, Yes-5, Abstain-1. Motion carried. Starting tomorrow need to get a list put together, committee is Meverden, Peterson, Weik. June we should start issuing citation for items that are not cleaned up.
- C. Consider/Review Time System Agency Agreement: Village can't do this, we will have to still contact County about ownership of vehicles.
- D. Consider/Review Issuing Winter Parking Tickets as a Village: Table until September meeting, along with abandoned vehicles.
- E. Consider Paying Half of Website Updates to BABA: Half of the cost would be \$250.00. Motion by Meredith, second by Meverden to approve paying \$250.00 to BABA for website updates. Roll call vote Meverden-yes, Peterson-yes, Scherwinski-yes, Vander Wyst-no, Frydrych-yes, Meredith-yes. No-1, Yes-5. Motion carried.
- F. Consider/Review Contracts for Mowing: Contract stats that the Village of Butternut will charge the Butternut Park Association \$2,000.00 for the year to take care of their lawn care service. Motion by Vander Wyst, second by Meredith to approve contract with Butternut Park Association. Motion carried.
- G. Approve Proclamation for May 27 Being Poppy Day: Proclamation was stated and signed by Scherwinski.
- H. Discuss/Approve Bid for Brush Mowing: Received bid from JJ's Brush Cutting Service, LLC in the amount of \$75.00/hour with 3 machines and from Wegner Tree Farm and Roadside Mowing in the amount of \$60.00/hour with 1 machine. Motion by Peterson, second by Meredith to hire Neal Wegner as mowing service not to exceed budgeted amount. Roll call vote Peterson-yes, Scherwinski-yes, Vander Wyst-yes, Frydrych-yes, Meredith-yes, Meverden-yes. Motion carried.
- I. Consider Liquor, Beer and Cigarette License Renewals: Schienebeck's Shanty-Class B Beer, Carl's Place-Class B Beer & Class B Liquor, Steve's Corner Bar-Class B Beer & Class B Liquor, Butternut Area Park Association-Class B Beer & Class B Liquor, Butternut Feed Store-Class A Beer, Village Pit Stop-Class A Beer & Class A Liquor, Slim & Dar's Par-A-Dice-Class B Beer & Class B Liquor, Brennan's Green Brier-Class B Beer & Class B Liquor, Village Pit Stop-Cigarette & Tobacco Retail License. Motion by Peterson, second by Meredith to approve all licenses. Roll call vote Scherwinski-yes, Vander Wyst-yes, Frydrych-yes, Meredith-yes, Meverden-yes, Peterson-yes. No-0, Yes-6. Motion carried.

- J. Discuss Options for Well #1: Board agreed that we need to start talks with the DNR on how much it will cost to abandon this well. Well hasn't been used since Weik has been with the Village. Will bring back next month.
- K. Resolution to Approve Vouchers #V557-V565, Checks #019106-019159, and Debits #20160407-20160505. Motion by Vander Wyst, second by Meverden to approve vouchers, checks, and debits and presented. Roll call vote Vander Wyst-yes, Frydrych-yes, Meredith-yes, Meverden-yes, Peterson-yes, Scherwinski-yes, . Yes-6, No- 0. Motion carried.
- L. Consider Project Pay Request: Pay request from Staab for \$8,550.00. Motion by Peterson, second by Meverden to approve payment to Staab for \$8550.00. Roll call vote Frydrych-yes, Meredith-yes, Meverden-yes, Peterson-yes, Scherwinski-yes, Vander Wyst-yes. Yes-6, No-0. Motion carried. Change order came in for pond crossover pipe. 30" galvanized culvert is rusted out they want to put a 24" culvert in the 30" pipe. Weik thought that it would cost less than a couple thousand dollars. Motion by Peterson, second by Vander Wyst to approve change order. Roll call vote Meredith-yes, Meverden-yes, Peterson-yes, Scherwinski-yes, Vander Wyst-yes, Frydrych-yes. No-0, Yes-6. Motion carried.
- M. Set Next Meeting Date: June 13 @ 7:00pm

Correspondence:

- Xcel Energy is changing over to LED lights in all streetlights. This change could save the Village 2-7% per light on our average monthly street light bill.

Motion to adjourn at 8:30 p.m. was made by Peterson, second by Meredith. Motion carried.